

## Meeting Minutes

### Westside Sac IRWM Coordinating Committee

**DATE:** Monday April 14, 2014 **TIME:** 10:01 am – 12:17 am

**LOCATION:** Lake County Courthouse Conference Room C, 255 N Forbes St  
Lakeport, CA 95453

**Conference Line:** 800-510-5879 **Passcode:** 385498

### Coordinating Committee Members Present:

Lake County Rep: Scott DeLeon (Lake County Water Resources Department)

Napa County Rep: Jeff Sharp (Napa County Flood Control and Water Conservation District) by phone

Solano County Rep: Chris Lee, Chair (Solano County Water Agency)

Yolo County Rep: Elisa Sabatini (Water Resources Association of Yolo County) by phone

### Coordinating Committee Alternatives Present:

Lake County Rep: Tom Smythe (Lake County Water Resources Department)

Yolo County Rep: Max Stevenson (Yolo County Flood Control and Water Conservation District)

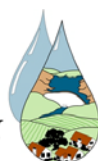
**Others Present:** Holly Grover (Central Valley Regional Water Quality Control Board), Heather Nichols (Yolo County Resource Conservation District-YCRCDD), Kristin Honeycutt (Department of Water Resources-DWR), Carolyn Ruttan (Lake County Department of Water Resources), Roland Sanford (Hidden Valley Lake CSD), Betsy Cawn (The Essential Public Information Center), Tim Williams (Kennedy/Jenks Consultants), Tim Busch (City of Woodland), Jason Jordan (Bureau of Reclamation- Lake Berryessa), Mike Dunlap (citizen)

**Others attending by phone:** Carol (City of Winters), Sachi Itagaki (Kennedy/Jenks), Grover (last name and affiliation not recorded)

- 1. Chairman Chris Lee called the meeting to order at 10:01am**
- 2. \*Approval of Agenda and of Minutes for 3/20/14 Phone Conference Meeting:** ACTION: Approve the agenda and minutes as submitted. DISCUSSION: None. AYES: Unanimous (by consent).
- 3. Public Comments:** Cawn asked if the Coordinating Committee was the governing body of the Westside IRWM. Lee confirmed that the Committee was the governing body for the plan's implementation. Another question was who is representing the Watershed Protection District. CC



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members confirmed that Smythe is representing for CC purposes and that Scott DeLeon is the primary representative for Watershed Protection District.

**4. Action Item Updates: Lee went over each action item (italics are inserted meeting notes)**

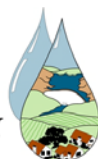
<b>ACTION ITEMS</b>	<b>LEAD</b>	<b>STATUS</b>
Send copy of package on DVD to Jeff Sharpe. <i>Lee noted that all CC members received a DVD</i>	Chris	Complete
Notify all stakeholders as soon as possible that we are looking at existing and new projects that may be a good fit for solicitation of funds and that project proponents must submit adopting resolution as part of final package. <i>Chris noted that this announcement was posted on the website and also sent out via web list.</i>	Chris	Complete
Submit IRWMP to DWR on 3/24/2014 for Kristin's review. <i>Lee noted that there is a 60 day turn around. Honeycutt concurred that she was reviewing the plan.</i>	Chris	Complete
Update Westside Website	Chris	Up to date (ongoing)
Develop a fact sheet draft to collect information on projects submitting for funding	Chris	<i>Complete (on website)</i>
Update project list.	Chris and Heather	In progress
Send Chris a list of focus areas that were identified by DWR most recently	Kristin	<u>complete</u>
Agenda draft needs to be developed and circulated for comment ASAP and should include review of a draft application form and timeline; an in depth discussion of 1. Potential existing project proposals, 2. Potential new project proposals 3. Strategy to expedite the package in terms of time and resources (Chris, Heather develop draft; ALL review and comment). <i>Chris noted that the fact sheet will be updated after hearing from DWR.</i>	Chris, Heather develop draft; ALL review and comment	In progress
Send out a Doodle Poll to nail down next meeting date and coordinate with Gary Hansen for venue	Heather	Complete

**5. DWR Update (moved up on the agenda by consensus):**

The PSP and guidelines for the 2014 solicitation was released on April 3<sup>rd</sup>. There is \$200 million total for drought related actions. Funding preferences will go to projects which address the



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“human right to water”(ag water management plans required) and that are in high or medium priority areas.

Lee noted that there may be issues with a grant application meeting CASGEM (California Statewide Groundwater Elevation Monitoring) requirements. SCWA has been submitting data to DWR for several years now but have not been officially designated the county-wide Monitoring Entity (ME).

Smythe mentioned that his change requests for basins that should be listed did not appear on the latest map revisions. He also reported that the Lake County Watershed Protection District is a designated ME for CASGEM for a number of groundwater basins.

Napa County is in the process of becoming a ME.

Stevenson stated that the Water Resources Association of Yolo County is the officially designated ME in Yolo County.

Honeycutt said that a revised priority area map will be out soon. Projects will need to address at least 1 of the 11 objectives of SB104 and that proposed projects need to be justifiably consistent with the IRWM plan. Eligible projects need to provide immediate drought preparedness by contributing to sustainable water supply, water conservation, reuse, conjunctive use, long-term reduction of water use, establishing system inter-ties among other outcomes. Another requirement is that the project cannot be “locally cost-effective”.

Honeycutt went on to say that DWR will be putting on workshops with one in Sacramento on May 12<sup>th</sup> (webcast will be available). May 15<sup>th</sup> is the deadline to provide DWR with comments on the draft PSP and is posted on the Cal EPA website. Final guidelines will be out in June. Applicant workshops will be scheduled after the final PSP is released. Grant applications are estimated to be due in July (exactly 30 days after final guidelines are released). Awards will be announced in September.

Funding in the 2014 solicitation will be able to reimburse for eligible, completed projects that incurred costs dating back to January 1, 2010.



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For proposals, work plans will only be required after a project proponent is conditionally granted an award. There will be an estimated \$40 million in funding for the Sac River Region for the next two funding rounds.

Discussion- Itagaki recommended that our proposal will need to articulate the physical benefits of the projects and encouraged project proponents to review pages 27-28 of the PSP and the point system for ranking projects.

#### **6. 2014 DWR Drought Funding Solicitation (Lee)**

Projects- Lee reviewed the original IRWMP project proposals and found a limited number that appeared to directly address the PSP's requirements and stated that we need to remain open to other projects that may eligible.

The CC then discussed several potential projects including several well development and retrofit projects that may be proposed by the City of Woodland and separately by Yolo County Flood Control and Water Conservation District.

Stevenson suggested that the CC focus their submittal package on the story of groundwater as a critical need for increasing the reliability of the region's water supply.

Honeycutt made the point that the streamlined submittal process requires projects to be as "shovel ready" as possible, citing points given to proposals that have already completed CEQA and that projects that can be completed by 4/1/2015 are the only ones that can get full points. Projects awarded need to be prepared to submit their work plans to DWR 30 days after the award.

Itagaki reminded the CC that if there will be multiple project proponents, the fiscal agent will want to have a sub-agreement that provides a clear path for payment and invoices, etc.

Solano County Water Agency agreed to be the fiscal agent and the YCFWCWD will be assisting with grant administration duties.

Project Proponent Information Fact Sheet- look at the website for updates. If you plan to be a project proponent, you need to adopt the IRWMP ASAP.



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**7. Deadline for Projects for Consideration for 2014 Drought Funding Solicitation (Lee)**

Deadline for project submissions will be April 28, 2014. Itagaki strongly recommended that we keep our package tight and limit it to 2-3 projects maximum.

Action item- add agenda item for next meeting to review submitted projects and decide which projects to submit for this round

Action item- Lee and Kennedy/Jenks need to schedule a phone meeting to frame the workload

**8. Project Updates:** None

**9. Legislative Updates:** the Governor has mentioned that there will be some legislation coming out on local vs. state groundwater monitoring. Discussions are being had on metering groundwater, allocating groundwater pumping, and controlling crop decisions.

**10. Regulatory Updates:** none

**11. CC Member Regional Activities :** Lee mentioned a recent Napa and Solano water sharing project.

**12. Goal/Objective updates:** none

**13. Coordinating Committee funding update:** Nichols mentioned that there is a need to review the contract with Yolo RCD to ensure that there is adequate funding for continued meeting coordination and assistance.

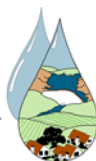
Action item- add to the agenda for next meeting the \$20,000 CC member budget commitment for plan implementation

The CC took a 10 minute break for members to re-park their cars from 11:47 until 11:57.

**14. Clarify Invasive Mussel Task Force (committee) structure (<2 CC members + members of public or agencies)** Gary Hansen resigned due to family matters.



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Lee suggested that there only be 3-5 members on the ad hoc committee and that there can only be one CC member who is officially a member of the MTF in order to comply with Brown Act. Lee suggested that someone from Lake County lead the MTF, he will stay on as the CC member and that Ken Davis join to bring his experience with monitoring in Lake Berryessa.

**Confirm Next Meeting Date and Location:**

The next meeting will be held at 10:00am on April 30, 2014 at the:  
River Conference Room  
Napa County Flood Control & Water Conservation Dist.  
804 First St.  
Napa CA 94559

**15. Adjourn:** The meeting adjourned at 12:17 pm by SCWA Representative Chris Lee.

**Minutes respectfully submitted by** Heather Nichols, YCRCD. Approved on \_\_\_\_\_, 2014 by the Westside Sac IWRMP Coordinating Committee.

By: \_\_\_\_\_  
Name, position



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