

**REGULAR BUSINESS MEETING MINUTES**

**WESTSIDE Sac IRWM Coordinating Committee**

**DATE:** July 11, 2017      **SCHEDULED TIME:** 10:00 AM – Noon PM

**LOCATION:** Solano County Water Agency, 810 Vaca Valley Parkway, Suite 203, Vacaville, CA 95688

**Coordinating Committee Members Attending:**

County		Representative		Alternate
Lake	✓	Will Evans, Deputy Dir., Lake Cty DWR	✓	Phil Moy, Director, Lake Cty DWR
Napa		Chris Silke, County of Napa – Chair	✓	Jeff Sharp, Napa Cty Flood Control
Solano	✓	Chris Lee, SCWA (phone)	✓	Sabrina Colias, SCWA
Yolo	✓	Elisa Sabatini, Water Res. Assn, phone		Max Stevenson, YCFCWCD (phone)

**Others Present:**

Holly Grover – Central Valley Regional Water Quality Control Board (phone); Danielle Dolan – Brownfield Grant Team/Local Government Commission (phone); Caroline Ruttan – Lake County Dept. of Water Resources (phone); Kristin Sicke – Yolo County Stormwater Resources Plan Working Group/Yolo County Flood Control and Water Conservation District; Jennifer Lau – Kennedy-Jenks (phone); Stephen McCord – Brownfield Grant Project Manager/McCord Environmental (phone); Sherri Norris – California Indian Environmental Alliance, representing the Elam Pomo Colony of Native Americans (phone); Jacques DeBra – Kennedy Jenks (phone)s; Jeanette Wrynski – Administrative Coordinator for Westside CC/ Yolo County Resource Conservation District.

1. **Call Meeting to Order and Introductions.** The meeting was called to order at 10:07 a.m. by Mr. Sharp, Alternate for Chair Silke. He called for self-introductions.
2. **Ratify transfer of Chair position to Yolo.** ACTION: Recognize the transfer of the Coordinating Committee Chair position according to the rotation in the IRWM Plan from Napa County (Silke) to Yolo County (Sabatini). MOTION: Lee; SECOND: Evans. AYES: Unanimous (Evans, Sharp, Lee, Sabatini)
3. **Approve Consent Agenda.** ACTION: Approve the Consent Agenda; MOTION, Lee; SECOND, Evans; AYES: Passed (Evans, Lee, Sabatini) with one abstention (Sharp, not present at meeting 5/10).
4. **Public comment.** There were no comments from the public.
5. **Discuss and Approve 2017-18 Annual Work Plan.** Mr. Sharp suggested that there be an appendix for the Work Plan showing accomplishments to date – including meetings held, or to keep a running tally of completed projects. This could be put on the website. He also suggested that another task be added to- or after Goal 3 to address reporting to the public on updated accomplishment under the plan and to publish that in an annual report. Mr. Lee recommended approval of the Annual Plan given Mr. Sharp’s suggestions. CC members approved by consensus.
6. **Discuss and Approve 2017-18 Annual Budget.** After brief discussion, the CC asked Ms. Wrynski to gather match value from each of the CC members and include that in the final budget. ACTION: Approve the Annual Budget with the requested additions; MOTION: Sabatini; SECOND: Lee; AYES: Unanimous (Evans, Sharp, Lee, Sabatini).
7. **Updates and Reports.**
  - a. **DWR.** Mr. Arnold did not provide an update from Dept. of Water Resources (DWR) for this meeting.
  - b. **Brownfield Project.** Dr. McCord provided hard-copy Power-Point presentation printouts (attached). The official memo on “existing institutional controls for acting on brownfields” represents a completed deliverable. He provided information on recent activities (presentation to Napa County WICC, including



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elected officials; Reclaiming the Sierra conference); the revised project schedule; upcoming activities; planning and outreach; and the area-wide Brownfields Plan, which is another project deliverable and is being drafted. He and Danielle met with Phil Moy and Bob Macerelli from Lake County about Anderson Springs, which was devastated by fire. This is a good site to assess but not good timing. The team is considering looking at a broader area with more mines. They have completed two Phase 1 Environmental Site Assessments, which include in-office work and site reconnaissance. He provided the Jewess Mine Assessment as an example. The Coordinating Committee recommended continuing to pursue target mine sites in the target area rather than to pursue non-mine sites or mines outside of the Westside Area watersheds.

- c. **Yolo County Stormwater Resources Plan.** Ms. Sicke provided background information. Yolo County made a \$325K grant request to DWR. Jennifer Lau and Sachi Itagaki of Kennedy-Jenks have been engaged to assist with completion of the plan, which must become part of the Westside IRWM Plan (documentation was provided). It will be completed by this December/January. DWRs Implementation RFP will be out in fall of 2018. Ms. Norris urged an update on the Tribal portion. Ms. Sicke urged someone in the Westside group to participate in the Regional Roundtable of IRWMs. The next meeting is August 4.
- d. **DWR-DACI Grant.** Katie Burdick provided the following information to Ms. Wrynski prior to the meeting:
- We have received the DWR DACI (Disadvantaged Community Involvement) Letter of Commitment.
  - YCWA (Yuba County Water Agency), with our assistance, is preparing the requested Agreement materials, in response to the letter. YCWA should have an executed Agreement in the next few weeks.
  - Burdick and Co. (B&C) has negotiated and signed a contract with YCWA to cover our management of the work effort. As a result, we have invoiced YCWA for the work effort involved by the team to date, in developing and submitting the successful Proposal/Scope of Work.
  - B&C has begun negotiating contracts with the 12 (at this time) individual entities who will be working on the project and should have those contracts done in the next few weeks.
  - Several of the regions have already asked to use their own contracts to ‘hire’ their IRWM Region DACI-Coordinator. So, I expect we’ll use whatever your agencies’ standard contract is for a B&C/Yolo RCD agreement to cover your time.
  - We’re thinking of an August or September meeting for all the Coordinators – to ensure all are on the same page and using same materials/etc.
  - When we come to your next meeting, it will be to work with you all to initiate the work effort in your IRWM Region. We will also want to get initial feedback on the selection of Small Water System (SWS) entities to work with, so it will be a ‘working meeting’, rather than a presentation.
  - The DACI technical staff will also be attending your next meeting, to give an overview of who will be serving which DAC Places in the next two months and give you all a chance to ask direct questions.
- e. **Westside IRWM Project Status Review.** Ms. Wrynski reported that getting updates from Project Proponents was in-process but not complete. She hoped to have work on this substantially completed by the next CC meeting.
8. **Small Grant Presentation –** Goats Rue Control and Quagga Mussel Boat, East Lake and West Lake RCDs. Ms. Ruttan reported that requests were submitted to CDFW in April for all CC members to be put on the use permit for the Quagga Boat. Hellen Benson is the contact. They have lots of photos. There has been high public interest in the boat when/where ever it has been displayed. There are “boat monitors” with it at all times. It will be displayed at the upcoming car and boat show in Lakeport and at the County Fair. Goats Rue project: Manual



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removal works best because of the seed pods but there has been some spraying. Without the IRWM funding they would have been in a serious place since it found its way down the Scotts Valley watershed. They have accomplished a 30% - 36% population reduction and kept it from spreading. It is crucial to receive a little more funding so as to achieve eradication. They are communicating with Mendocino County, which is also doing some work. CC members informed Ms. Ruttan that there will Small Grants will not be offered this year.

9. **Determine Sponsorship or Promotion Approach to Delta Conservancy Grant.** This is very specific as to area and not regionally available so the CC acknowledged that it would not be appropriate to sponsor applications.
10. **Discuss and Take Action on Update of Westside Sac IWMP to pro 1 Standards.** Ms. Sabatini gave background to-date. All agreed that the Plan needs to be updated, given the Yolo County Stormwater Plan in-progress, DACI requirements, Tribal update needs, to “beef-up” the discussion on the Yolo Bypass and to add groundwater components (GSA/SGMA). Mr. Sharp recommended a close look at all aspects of required compliance. Ms. Sabatini recommended that the group move forward on development of an RFP (Request for Proposals) for an update to the Westside Plan. Prior to the September 13 meeting Mr. Lee will draft an RFP for the update and distribute it for review.
11. **CC Member Reports, Regional Activities and Updates.** Ms. Wrynski distributed handouts and provided information on the Rural Community Assistance Corporation (RCAC) “Outreach & Well Assessment Workshop” for stakeholders working with well owners. The workshop is Thursday August 24<sup>th</sup> at 8:30 am at 3120 Freeboard Dr. in West Sacramento. RCAC also has a free drinking water well assessment. Program Coordinator is Thi Pham with RCAC. Ms. Wrynski will send electronic copies of the handouts to CC members. Mr. Lee reported that they were successful in their GSA formations. Solano and Yolo Counties overlap. There are 13 GSAs that filed in the Solano Sub-basin. Regarding the Bulletin 118 update, the state will look at a Delta-wide water basin. This is considered a “heavy lift.” Solano County filed for one sub-basin for the entire county, with the exception of the southeast portion. Their request received only 4 comments. There is presumptive approval. Mr. Evans reported that they submitted an “Alternative Plan” for Lake County because they have an existing plan and sustainable basins. DWR has not yet commented either way. Mr. Sharp said that Napa County also submitted an “Alternative Plan” because of their sustainable groundwater basins. They are carefully considering in-stream flow and surface-ground water interface.
12. **Confirm Next Meeting Date and Location:** Wednesday, September 13, 10:00 am, Yolo County Flood Control and Water Conservation District. (Solano → Yolo → Lake, → Napa)
13. **Adjourn** – the meeting was adjourned at 11:40 AM by new Chair Sabatini.

**Minutes respectfully submitted by:** Jeanette Wrynski, YCRCD. Approved on \_\_\_\_\_, 2017 by the Westside Sac IWRMP Coordinating Committee.

By: \_\_\_\_\_  
Name, position



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