

**REGULAR BUSINESS MEETING MINUTES**

**WESTSIDE Sac IRWM Coordinating Committee**

**DATE:** November 9, 2016      **SCHEDULED TIME:** 10:00 AM – Noon PM

**LOCATION:** Solano County Water Agency, 810 Vaca Valley Parkway, Suite 203, Vacaville, CA 95688

**Coordinating Committee Members Present:**

	County		Representative		Alternate
	Lake	✓	Will Evans, Deputy Dir, Water Res.		Scott DeLeon (Lake County DWR)
	Napa		Chris Silke (County of Napa) – Chair	✓	Jeff Sharp (Napa Cty. Flood Control)- (phone)
	Solano	✓	Chris Lee (SCWA)		Thomas Pate (SCWA)
	Yolo		Elisa Sabatini (Water Res. Assn), phone	✓	Max Stevenson (YFCWCD)

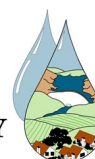
**Others Present:**

Stephen McCord – McCord Environmental, Inc. (phone); Brad Arnold –Liaison Dept. of Water Resources; Katy Burdick – Sutter-Yuba IRWM; Carol Sciana-Environmental Service Manager City of Winters; Jeanette Wrynski – Yolo County Resource Conservation District (Administrative Coordinator for Westside CC).

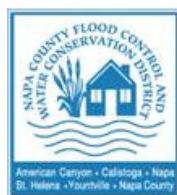
- 1. Call Meeting to Order and Introductions.** The meeting was called to order at 10:02 a.m. by Mr. Stevenson, sitting in for Vice-Chair Sabatini. He called for self-introductions.
- 2. Approve Consent Agenda.** ACTION: Approve all items on the Consent Agenda with the correction of the January meeting being in Yolo rather than Lake County; MOTION: Lee; SECOND: Evans; AYES: Unanimous (Evans, Lee, Sharp, Stevenson).
- 3. Public comment.** There were no comments from the public.
- 4. DWR Report/Update.** Mr. Arnold referred to the information sheet he provided, attached to these minutes. He reviewed all programs and answered questions from those in attendance.
- 5. Brownfield Project Update – Prioritized Sites and Landowner Contact.** Dr. McCord explained that the next step for the Brownfields Assessment Project is landowner contact and taking the next step in the selection process for doing site assessments, subsequent to the last meeting when the CC finalized the prioritization memo. Erik Ringelberg revised the prioritization criteria slightly to focus on sites most eligible for Brownfield implementation funding such as those on shallower slopes or near populated areas. The “Top 50” list was checked for redundancies and mercury production records and they are currently down to about 30 sites. Most are centered around Middletown and near the Napa/Lake county borders. They now have all APNs and landowner contact information. Some landowners live locally but some are out of the county or state. There are a few eligible sites in the Cache Creek and Bear Creek watersheds. Cache Creek is already under a TMDL and the major sites are already under regulatory order so would not be eligible for Brownfield funding. The Delta Tributaries Mercury Council meeting was held a month ago. Attendees encouraged early contact and general engagement with landowners instead of targeting them. Meetings will be held on December 15<sup>th</sup> in Calistoga and December 10<sup>th</sup> in Middletown to meet and open up communication with landowners. CalTrans contacted Dr. McCord inquiring about mercury cleanup projects they could fund. Brownfield projects should be remembered in the Disadvantaged Community Involvement (DACI) funding application through DWR. Stephen will contact Jeff Sharp regarding the setup and coordination of meetings in Napa.



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6. **Quagga Mussel Display Boat Project Completion.** Mr. Evans described the status of the boat, the CDFW permits, and the remaining funding of approximately \$3,000 - \$4,000. Currently Lake County DWR has permits to display and move and house the boat. He is working on permits that will allow the other CC members and/or staff in their organizations to move and house the boat so it can be used throughout the Westside region. He will need a list of staff members and locations by County for where the boat will be housed. He would like input on whether the remaining project funds should be returned to the Westside or if they could be used to resolve the permitting issues and to bring the boat to a couple of events for public outreach. ACTION: Lake County should use the remaining Small Grant Program funds to continue permitting work and to begin outreach with the Quagga Boat; MOTION: Stevenson; SECOND: Lee; AYES: Unanimous (Evans, Lee, Sharp, Stevenson).
7. **Approve Letter of Support to DWR for Applicant and Scope for Disadvantaged Community Grant.** Ms. Wrynski briefly introduced the topic, recalling that the group approved a letter at the last meeting but it did not include approving the Single Applicant or the Scope of Work for the proposal submission. Yuba County Water Agency (YCWA) has recently put itself forward to be the Single Applicant required by DWR. Background information on YCWA was passed around by Ms. Wrynski. Ms. Burdick continued, giving a brief review of the structure and process that has been underway to produce a proposal and explained that the primary priority for this Phase I funding is the Needs Assessment, including discovery of previously unmapped DACs or State Smalls that may be regulated but not mapped. Late in the process each IRWM Region will choose 4 priority sites for a total of 24 from the 6 IRWM Regions that will receive a more detailed evaluation. There will then be a Pilot Study conducted with Environmental Justice Coalition for Water (EJCW) in the American River Basin. Project Management was separated from the Applicant because of differences in skills and capacity for each. Questions and discussion followed. ACTION: Approve the Scope as described and Yuba County water Agency as the Single Applicant; MOTION: Stevenson; SECOND: Lee; AYES: Unanimous (Evans, Lee, Sharp, Stevenson).
8. **Approve Adjustment of Budget Categories for Prop 84 Drought Grant.** Mr. Stevenson provided and explained a handout showing the funds remaining for each of the line-items in the Westside's Prop 84 Drought Emergency Grant as of November 9<sup>th</sup>. They have not needed as much funding in administration as predicted so the request is to shift \$150,000 from Project 6 - YCFC/Napa Grant Admin - to Project 1 – YCFC Canal Improvement. There was general agreement that this was fine but after brief discussion it was decided that since this was not time-sensitive Mr. Stevenson would check with the Special Districts that also received project funding to see if they have additional funding needs and the funds should be redistributed among all projects. This topic will be added to the January meeting agenda.
9. **Discussion of Increased Annual Contributions from RWMG Members to Support Small Grants Program.** Mr. Lee reminded the group that this had been suggested at the last meeting because of the strong interest in the Small Grants Program, the broad benefits region-wide and that this was a way to fund and move forward projects in the IRWM Plan that might otherwise be difficult to fund through existing grant opportunities. He suggested an additional \$10,000 per member of the Regional Water Management Group (RWMG). Mr. Evans voiced support but said it would be difficult for Lake County. Mr. Stevenson inquired about whether the additional workload of managing the small grants is manageable and also brought up that the Water Resources Assn. of Yolo County (WRA) dedicates a certain portion of its funding to foundational actions such as groundwater monitoring. Perhaps the CC should be considering supporting foundational actions. The importance of watershed education was brought up by both Mr. Lee and Mr. Sharp and that education funding is very hard to find, though retaining funds for match is also important. Mr. Stevenson suggested that this could be discussed at the next WRA Technical Committee meeting. Ms. Wrynski was asked to review the Plan for foundational type actions and to put this topic on the January Agenda.



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- 10. CC Member Reports, Regional Activities and Updates.** Ms. Sciana reported that their Salmon Festival last weekend was “fantastic” though there were no salmon in Putah Creek by Winters, mainly because the check-dam was in place. City of Winters is still working on Chrome-6 compliance. There is a chance that their new Well-9 near the creek may be compliant. If not, it will cost the city \$25 - \$45M to comply. Mr. Evans reported that Clear Lake has come up. Their SGMA “ball is rolling” and they are evaluating an alternative approach. They already have a lengthy groundwater management plan and could turn it in. Their two main basins are Scotts Valley and Big Valley and they have a detention structure in Kelseyville. They are working on the timing for opening and closing the flow gates and are now able to get flow predictions for Kelsey Creek. Lake County has the Middle Creek Project, which includes buying 1,600 acres and doing some restoration. Approximately 50% has been purchased. They are looking for funding to complete the purchase. Mr. Lee reported that they have a working GSA Group; it will be a 16 member agency. They are currently working on the JPA agreement and are currently on schedule to get everything in to DWR on time. Their basins still overlap with Sacramento County, which overlaps with the Delta. Solano County has purchased the Peterson Ranch, part of the Cache Slough Complex which Metropolitan Water District had been looking to purchase. Much of the property will be set aside for vernal pool complex, Swainson’s hawk habitat and for groundwater recharge. They have some small scale restoration projects going on: Putah Creek Trout is working in the Inter-dam Reach and on the tributaries, breaking up gravel beds after siltation and introducing gravel. Ms. Wrynski provided a hard copy of the Plan Standards Review Form that she had completed during the last quarter. This is a tool from DWR to help determine what revisions may be needed to an IRWM Plan in order to comply with new legislation. Although significant updating of the Westside Plan will be needed, it did not seem competitive at the time to submit a grant request.
- 11. Confirm Next Meeting Date and Location:** Wednesday, January 11, 10:00 am, Yolo County (Solano → Yolo → Lake, → Napa)
- 12. Adjourn** – the meeting was adjourned at 12:03 PM by Max Stevenson.

**Minutes respectfully submitted by:** Jeanette Wrynski, YCRCD. Approved on \_\_\_\_\_, 2016 by the Westside Sac IWRMP Coordinating Committee.

By: \_\_\_\_\_  
Name, position



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