

# **SPECIAL BUSINESS MEETING MINUTES**

## **WESTSIDE Sac IRWM Coordinating Committee**

**DATE:** May 28, 2015     **TIME:** 1:00 pm –2:00 pm

**LOCATION:** Telephone

### **Coordinating Committee Members Present:**

	County		Representative		Alternate
	Lake		Scott DeLeon (Lake Cty. DWR/WRD)	✓	Tom Smythe (Lake Cty. DWR)
	Napa	✓	Jeff Sharp (Napa Cty. Flood Control)	✓	Chris Silke (County of Napa)
	Solano	✓	Chris Lee (SCWA) , 2014/15 Chair		Thomas Pate (SCWA)
	Yolo		Elisa Sabatini (Water Res. Assn, by phone)	✓	Max Stevenson (YCFWCWD)

**Others Present:** Sachi Itagaki and Jennifer Lau, Kennedy-Jenks (KJ), Liz Colby, Dixon RCD, Jeanette Wrynski - Yolo County Resource Conservation District (RCD).

1. **Call Meeting to Order** – The meeting was called to order at 1:05 pm by Chair Lee.
2. **Public Comment** – There were no comments from the public. Chair Lee announced that he had received an email from EPA Region 9 addressed to the Westside announcing the award of \$467,000 for Brownfield assessment. He expressed thanks to Dr. Stephen McCord for his efforts in putting together the grant proposal.
3. **Discussion/update on upcoming application for DWR IRWM funding 2015:** Chair Lee stated that detailed information was gathered and discussed during a phone meeting on Tuesday [May 26<sup>th</sup>] between KJ staff Itagaki and Lau and the project proponents. Project scoring sheets were sent to project proponents; 22 points were available per project. Some points will automatically be lost due to no option for disadvantaged community or long-term drought preparedness points. Overall cost of grant preparation is also a consideration; \$25K is a conservative estimate. Grant Administration will be approx. \$45K – for a total of about \$70K. Four of the 5 projects are > \$500,000. The BRBP project looks like a good project but is <\$500,000 so it doesn't make sense to include it, given the associated admin. Costs. Mr. Silke stated that the BRBP project may be a good fit with Napa County Measure A/Prop 1 funding. Chair Lee suggested it could perhaps be partnered with the Putah Creek project. Ms. Itagaki reminded the group that there is a page limit in the application so it may be tough to combine it with the Putah Creek project. Incremental grant preparation deadlines were discussed. Ms. Itagaki stated that KJ would ideally like to receive each of the project's Work Plans, Schedules and Budgets by June 8<sup>th</sup>. Given the need for rapid communication in the next few weeks, she requested that the project proponents be fully available and not go on vacation during that time. The "drop dead" date for all information would be June 22<sup>nd</sup>, which would give KJ 6 weeks to wrap up the application package. Chair Lee recommended moving forward with the 4 other projects – excluding the BRBP project. All agreed that this is what made the most sense.
4. **Adjourn** – The meeting was adjourned at 1:24 pm by Chair Lee.

**Meeting notes respectively submitted by Jeanette Wrynski.** Approved on \_\_\_\_\_, 2015 by the Westside Sac IRWMP Coordinating Committee.

By: \_\_\_\_\_  
Name, Position



**SOLANO COUNTY**  
**WATER AGENCY**

