

REGULAR BUSINESS MEETING MINUTES

WESTSIDE Sac IRWM Coordinating Committee

DATE: October 23rd, 2014 **TIME:** 9:00 am – 12:00 am

LOCATION: Yolo County Flood Control and Water Conservation District Conference Room, CA

Coordinating Committee Members Present:

County		Representative		Alternate
Lake		Scott DeLeon (Lake Cty. DWR/WPD)	✓	Tom Smythe (Lake Cty. DWR)
Napa	✓	Jeff Sharp (Napa Cty. Flood Control)- by phone		Phillip Miller (County of Napa)
Solano	✓	Chris Lee (SCWA) , 2014/15 Chair		David Okita (SCWA)
Yolo	✓	Elisa Sabatini (Water Res. Assn)		Max Stevenson (YFCWCD)

Others Present:

Will Evans (Lake County DWR/Water Resources Program Coordinator/Watershed Protection District)

Stephen McCord (McCord Environmental)

Mark Miller (Lake County DWR)

Jeanette Wrynski (Yolo County Resource Conservation District)

AGENDA

- 1. Call Meeting to Order and Introductions:** The meeting was called to order at 9:08 AM by CC Chair Chris Lee.
- 2. Approval of today's Agenda and Minutes for 8/21/14 Regular meeting and 10/14 Special Meeting – Brownfield Assessment grant. Receive meeting notes for Mussels Task Force meetings 8/21/14 and 9/23/14.** ACTION: Approve the agenda and minutes as submitted. MOTION: Smythe; SECOND: Sabatini. DISCUSSION: None. AYES: Unanimous (Lee, Smythe, Sabatini, Sharp). Notes for Mussels Task Force meeting will be addressed at the next MTF meeting.
- 3. Public Comments:** There were no comments from the public.
- 4. DWR Update:** Kristin Honeycutt was not present. An update, for inclusion in these minutes, was requested post-meeting and is included with the meeting packet.
- 5. Update on drought solicitation grant application –** The Westside's \$7.4M application for 5 projects has received a preliminary award. The 30-day comment period on awards ended October 8th. The Westside submitted 3 projects from Lake County, 1 from the County of Yolo and one from the City of Woodland. Awards will be announced as final by October 31st.
- 6. Approval of new Budget and Scope of Work for Yolo County RCD –** An updated Scope of Work and Budget for YCRCD were provided at the August 21st Regular meeting. After discussion, Chair Lee recommended approval. ACTION: Approve the YCRCD Scope of Work and Budget as presented. MOTION: Smythe; SECOND Sabatini; AYES: Unanimous (Lee, Smythe, Sabatini, Sharp). Clarification was provided that this budget should apply to the next fiscal year, July 1, 2015 – June 30, 2016. The YCRCD should continue to operate on the existing budget. If there are insufficient funds to carry through June 30 2015, it should be brought before the CC to affect a means of covering expenses. Each member of the Regional Water Management Group (RWMG)



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has agreed to contribute \$20,000 next fiscal year in support IRWMP CC activities. Chair Lee asked that an update on the financial status of the CC budget become a regular agenda item.

7. **Update on Brownfield Coalition Assessment EPA grant opportunity** – A special meeting was held October 14, 2014, to discuss Dr. McCord’s proposal and budget for preparing a grant request. He was asked to make some budget revisions prior to today’s meeting. Dr. McCord explained some of the details of the (annual) Brownfields RFP and past successful proposals. Demographic indicators and community involvement seemed to be key components of successful proposals. There was discussion about the current level of knowledge about mercury sources and discharges in the Cache Creek (more) vs Putah Creek (less) watersheds. Gen Sparks will be presenting November 4 at the Delta Tributaries Mercury Council meeting on her over 60 mercury monitoring events in the Lake Berryessa watershed. Mr. Sharp inquired about possible connections to the listing of Lake Berryessa for mercury impairment—a project in that watershed would support an assessment of the impacts of watershed sources and the benefits of controlling them. Ms. Sabatini asked what the end product of the grant would be. Dr. McCord explained it would be to gather/acquire information on, organize, and prioritize for action, mercury contamination sites in the Westside region, particularly Lake, Napa and Yolo Counties, and to be well-positioned to receive a subsequent implementation grant. Dr. McCord will need letters of commitment from community-based organizations, support from Coordinating Committee members, and endorsement from relevant regulatory authorities. Ms Wrynski can help provide some templates. A web training will be held November 5th and Q/A session November 18th. The CC should meet to discuss the proposal twice before the Dec. 19 due date. Suggested dates are November 13 and at an early December Regular CC meeting.
8. ***Discuss, decision on rotation of Chair position** – The CC is 4 months into year 2 and the Chair seat was not rotated due to intense activity surrounding the Drought grant submission mid-summer. After discussion, all agreed to instate to year-two rotation at the beginning of the 2015-16 fiscal year, July 1, 2015. The Chair position would rotate to Napa County and Vice Chair to Yolo/WRA.
9. ***Update, discussion and prioritization of Coordinating Committee responsibilities** – Ms. Wrynski provided attendees with annotated copies of Sec. 11 from the IRWM Plan and reviewed it with the CC. Activities that need to be started include preparation of an annual report, annual work plan and budget (draft March 2015), including match; quarterly newsletter; proceed with IRWM Plan project and data updates; articulate objective targets and/or monitoring plans that were not fully developed; manage and share regional water data; and tracking grant funds brought into the region.
10. *** Update on Invasive Mussel Task Force, Div. Boating & Waterways grant** – Grants to the California State Parks Division of Boating and Waterways Quagga and Zebra Mussel Infestation Prevention Fee Grant Program were due October 20th. A special meeting of the MTF was held September 23rd by phone to discuss grant submissions. SCWA submitted two: 1) Regional Education and Outreach Program that would include all of the other lakes in the region besides Berryessa and Clear Lake; 2) Augmentation of existing Lake Berryessa Intern Boater Outreach program – expand from current Memorial Day → Labor Day to May 1 → September 1, which would expand contact from 30% to 70% of boaters. Clear Lake submitted and education and outreach request that mirrored SCWA’s, to support 10 outreach persons and 2 supervisors and also to mount a boat infested with mussels from Lake Mead on a trailer to dramatically illustrate the potential impacts of mussels. Notification of awards will be in March 2015. Mr. Miller provided an update on current conditions and reported that there will be a Mussel Summit on January 27th, 2015 in the Delta. Catherine Mandela, CDFW Region 3 Quagga and Zebra Mussel Specialist, will be presenting.



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11. **Update on Westside Sac IRWM project tracking** – Ms. Wrynski has received only 3 responses to the call for project status updates. Mr. Lee has received none. Ms. Wrynski requested and received approval to work directly with Chair Lee on devising a different, simpler method of tracking that will be more likely to get responses.
12. **CC member Reports, Regional Activities, Legislative/regulatory updates, upcoming action items needed** – Ms. Sabatini updated attendees on legislation, the propositions and groundwater monitoring and reporting. For further updates contact Tim O’Halloran, General Manager of Yolo County Flood Control and Water Conservation District.
13. **Confirm Next Meeting Date and Location:** Lake County, December 8, 9 or 10. Ms. Wrynski will send out a e-poll.
14. **Adjourn:** The meeting adjourned at 12:10 pm by Chair Lee.

Minutes respectfully submitted by: Jeanette Wrynski, YCRCD. Approved on _____, 2014 by the Westside Sac IWRMP Coordinating Committee.

By: _____
Name, position

Chair/Vice-Chair Rotation will be as follows:

1 st Year	2 nd Year	3 rd Year	4 th Year
SCWA---Chair	NCFCWD---Chair	WRA---Chair	LCWPD---Chair
NCFCWD---VC	WRA---VC	LCWPD---VC	SCWA---VC

Meeting locations will rotate throughout the Region as follows:
Solano → Yolo → Lake, → Napa



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