

SPECIAL BUSINESS MEETING MINUTES

WESTSIDE Sac IRWM Coordinating Committee

DATE: October 16, 2018 **SCHEDULED TIME:** 9:00 AM – 1:00 PM

LOCATION: Yolo County Flood Control and Water Conservation District, 34274 State Hwy 16, Woodland 95695

Coordinating Committee Members Attending:

County		Representative		Alternate
Lake	✓	Will Evans, Lake Cty. Special Districts		David Cowan, Director, Lake Cty. DWR
Napa	✓	Chris Silke, County of Napa (phone)		Jeff Sharp, Napa Cty. Flood Control, phone
Solano	✓	Chris Lee, SCWA		Sabrina Colias, SCWA
Yolo	✓	Elisa Sabatini, Chair, Water Res. Assn.	✓	Max Stevenson, YCFCWCD

Others Present:

Katie Burdick – Burdick & Co.; JoAnna Lessard – Cramer Fish Sciences; Dawn Calciano – City of Davis Water Conservation Coordinator; Jennifer Metes – Consero Solutions representing City of Davis; Tim Busch – City of Woodland and General Manager Woodland Davis Clean Water Agency; Donna Gentile – Water Resources Assn. of Yolo County and Yolo Sub-basin Groundwater Agency; Jeanette Wrynski – Yolo County RCD/Westside IRWM Administrative Coordinator; Phone attendance: Sachi Itagaki – Kennedy/Jenks (K/J)); Holly Grover – Central Valley Regional Water Quality Control Board; Alyssa Gordon – Hidden Valley Lake Community Service District.

- 1. Call Meeting to Order and Introductions.** The meeting was called to order at 9:15 AM by Chair Sabatini. She called for self-introductions. Ms. Sabatini proposed adding an item to the agenda as 2a: Letter of Support from the Westside to the State Department of Water Resources (DWR) in support of the Basin Boundary Modification submitted by the Yolo Sub-Basin Groundwater Agency. All CC members agreed that this item fit Brown Act requirement #2: (1. a majority determination that an emergency (as defined by the Brown Act) exists; or) 2. a three-fourths vote by Coordinating Committee members present that the need to take action arose subsequent to the agenda being posted. ACTION: Add this item to the agenda as proposed. MOTION: Lee; SECOND: Sabatini; AYES: Unanimous (Evans, Silke, Lee, Sabatini).
- 2. Public comment.** There were no comments from the public. **2a. Letter of Support from the Westside to the State Department of Water Resources in support of the Basin Boundary Modification submitted by the Yolo Sub-Basin Groundwater Agency.** Letters of Support are due to DWR by October 30. ACTION: Mr. Lee and Ms. Sabatini will work with Ms. Wrynski to develop the letter of support as described and the CC authorizes Ms. Sabatini as Chair to sign said letter. MOTION: Lee; SECOND: Sabatini; AYES: Unanimous (Evans, Silke, Lee, Sabatini).
- 3. Funding to support Roundtable of Regions Coordinator.** Ms. Wrynski provided background: The IRWM Roundtable of Regions (RoR), given retirement and re-assignment of current statewide co-coordinators, is considering sharing the cost of hiring a consultant Network Coordinator with other IRWM Regions in the State. Santa Ana Watershed Project Authority (SAWPA) has agreed to be the contracting agency. A cost-sharing agreement letter (draft provided to CC members) would be the instrument. RoR participants who are able will provide funding to SAWPA to help cover the cost of this consultant. The hope is to raise at least \$60K in commitments for the first phase/year. A draft Scope of Services for this position was provided. Ms. Burdick added that during last week’s plenary with Kris Tjernell, Deputy Director of DWR for IRWM, it was discussed that there



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had previously been no funding in the upcoming DWR budget for IRWM. RoR has turned that around; their goal is to ensure that IRWM does not get overwhelmed by SGMA and that funding goes through IRWM Regions rather than disbursed as a statewide free-for-all. The meeting was attended by many high-level agency staffers, whereas in previous years it had been attended only by Region representatives. So RoR is making inroads. Yuba County has committed \$10K. SAWPA and 3-4 other regions have also put up substantial amounts. After discussion by the CC about budget remaining after paying the K/J contract and the DWR PSP preparation there was only a small amount of funding left over. ACTION: Commit \$1,500 from the Westside to support the Network Coordinator with SAWPA as the contracting agency. MOTION: Sabatini; SECOND: Lee; AYES: Unanimous (Evans, Silke, Lee, Sabatini).

4. **Addition of New Projects by Tribes.** Ms. Wrynski reported that no new projects have been submitted by any of the Tribal representatives so no further discussion or action is needed. This eliminates the need for supplemental funds to the Kennedy/Jenks contract to score and rank the additional projects.
5. **Status of the Westside Sacramento IRWM Plan Update.** Tribal representatives did not provide any additional comments or edits to Plan chapters so no additional work is needed by Kennedy/Jenks and therefore no supplement to their contract to cover additional work. Ms. Itagaki reported that they are done with the Plan update.
6. **Ranking and Prioritization of Westside Projects.** Ms. Itagaki reported that they will get electronic copies of the Plan out after some refinements to the project list and ranking of the high-urgency/high-importance projects table (Table 8-4). Ms. Wrynski was directed to work with Constance Robledo (Yolo County Natural Resources) to make one last round of contacts to previously unresponsive Project Proponents and if no response, remove those projects from the project list in the updated Plan. A letter will then be sent from the Westside CC to the governing body of the Project Proponent to inform them of the removal. ACTION: Have K/J remove Projects 32, 54 and 158 from Table 8-4 since they are completed, along with any others discovered as completed or inactive. MOTION: Sabatini; SECOND: Lee; AYES: Unanimous (Evans, Silke, Lee, Sabatini). Ms. Wrynski was directed to have any necessary letters ready for signing at the November Regular meeting and to work with the Kennedy/Jenks staff to have the updated tables ready for Plan Approval at the November meeting. Mr. Lee made a motion that a supplemental table be added into the Plan to show projects completed directly through Westside efforts and funding or with outside funding. MOTION: Lee; SECOND: Evans; AYES: Unanimous (Evans, Silke, Lee, Sabatini). Mr. Stevenson recommended a motion to accept new projects into the Plan from water purveyors, drainage districts, and/or special districts for regional consolidation. MOTION: Sabatini; SECOND: Lee; AYES: Unanimous (Evans, Silke, Lee, Sabatini). Ms. Wrynski is to work with Mr. Evans to complete a Project Information Form relating to project #48 and any other consolidations for the November 14 meeting.
7. **Funding Priorities in the DWR IRWMP Round 1 Implementation Proposal Solicitation Package (PSP).** Ms. Wrynski reported that DWR released their DRAFT Prop 1 IRWM Implementation PSP and DRAFT Guidelines on October 5th. Comments are due Tuesday, November 20 by 5:00 PM. A link to the PSP documents was provided to the CC and others on the Westside email list. Project Proponents must coordinate through their IRWM Region (Westside Sac) and their IRWM Funding Area (Sacramento River), which includes 6 Regions. DWR requires feedback – coordinated and agreed upon among all IRWM Regions, DACs, Tribes and others – on: 1) How much funding should be made available during Round 1 and 2, 2) Date of the Pre-application workshop for our funding area (determines proposal due-dates), and 3) A single Point of Contact (POC) for the Funding Area. Ms. Burdick & Ms. Lessard continued by handing out an abstract of the PSP and explaining key points. There was extensive discussion. Several CC members recognized that, given the total amount of funding likely to be available for Round 1, that the primary focus should be on DACs in Lake County, given the extensive need and the recent wildfire damage, but allowing opportunity for other non-DAC applications that show high readiness. Mr. Busch



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and Ms. Calciano may have such projects for City of Woodland and City of Davis, respectively. During the discussion Mr. Lee announced that Solano County Water Agency would be unable to serve as the Fiscal Agent for new grants or projects for the next 12 months. Mr. Evans stated that Lake County Special Districts may want to be the Fiscal Agent if the focus is on Lake County.

8. **Equitable Distribution of Grant Funds Throughout the Sacramento River Funding Area.** The discussion on the prior item merged into this item. Ms. Burdick emphasized the need to appoint someone from Westside to serve on the Funding Area Workgroup for discussion and decision-making over the next 4-5 months on equitable fund distribution. ACTION: Mr. Evans will serve as the Workgroup representative with Ms. Wrynski as an active backup participant. MOTION: Lee; SECOND: Sabatini; AYES: Unanimous (Evans, Silke, Lee, Sabatini). ACTION: Ms. Burdick will serve as the single Point of Contact (POC) for the Funding Area. MOTION: Lee; SECOND: Sabatini; AYES: Unanimous (Evans, Silke, Lee, Sabatini). Ms. Wrynski is to add to the November Agenda: Comments to the DWR Draft PSP. Prior to that, an agenda Item will need to go onto the WRA Technical Committee December 6th Agenda - since it is the member entity from Yolo to the Westside - regarding what project(s) to put forward (contact Ms. Calciano and Mr. Busch). Ms. Wrynski is to sort the project list by Yolo County for the WRA meeting. Napa and Lake Counties will review their projects as well to see if they have some to put forward. Mr. Lee said he doubted that he had any to put forward.
9. **2018-2019 Annual Work Plan Development.** Ms. Wrynski reported that the Westside's first three Annual Work Plans have been based on establishing governance, structure and function for the Westside, as required in the IRWM Plan, with the inclusion of some opportune projects and the development of a small grants program. These Work Plans have all been drafted substantially by her. It seemed an appropriate time to check in with the CC to get input on new, fresh goals, or on whether to bring past goals back that have not been sufficiently accomplished. She referred the group to the prior Annual Work Plan Reviews and the Work Plan ending last June 30. There was brief discussion and the CC recommended that Ms. Wrynski develop a 2018-19 Work Plan that includes prior Goals/Objectives that still need work; they suggested including the funding escalator effort, pending web-page update and the completion of the Annual Report/Newsletter by February 2019. Ms. Sabatini will contribute the printing services. Ms. Sabatini reminded Mr. Stevenson that they needed to work on the funding escalation white-paper.
10. **Adjourn** – the meeting was adjourned early at 11:15 AM by Ms. Sabatini. The next meeting will be in Napa because of a location exchange for the prior Regular Meeting.

Minutes respectfully submitted by: Jeanette Wrynski, YCRCD. Approved on November 14, 2018 by the Westside Sac IWRMP Coordinating Committee.

By: _____
Name, position



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