

REGULAR BUSINESS MEETING MINUTES

WESTSIDE Sac IRWM Coordinating Committee

DATE: November 14, 2018

SCHEDULED TIME: 10:00 AM – Noon

LOCATION: Napa County Flood Control and Water Conservation District

Coordinating Committee Members Attending:

County		Representative		Alternate
Lake	✓	Will Evans, Lake Cty. Special Districts		David Cowan, Director, Lake Cty. DWR
Napa	✓	Chris Silke, County of Napa		Jeff Sharp, Napa Cty. Flood Control, phone
Solano	✓	Chris Lee, SCWA (phone)		Sabrina Colias, SCWA
Yolo		Elisa Sabatini, Chair, Water Res. Assn. (phone)	✓	Max Stevenson, YFCWCD

Others Present:

Alison Tang and Chelsie Spier – DWR; Michael - Civic Spark Water Fellow (HVLCSO), Ernesto Villaclava – Civic Spark Fellow HVLCSO, Alyssa Gordon – Hidden Valley Lake Community Service District; Sheila Pratt – Yolo County Resource Conservation District (Covering for Jeanette Wrynski - absent due to family medical emergency); Phone attendance: Katie Burdick – Burdick & Co.; JoAnna Lessard – Cramer Fish Sciences; Dr. Stephen McCord – McCord Environmental, Inc. David Cowan – Director, Lake County DWR.

- 1. Call Meeting to Order and Introductions.** The meeting was called to order at 10:07 a.m. by Yolo County Alternate Max Stevenson. He called for self-introductions.
- 2. Approve Consent Agenda.** ACTION: Approve the Consent Agenda as presented; MOTION: Lee; SECOND: Silke; AYES: Unanimous (Stevenson, Silke, Lee, Evans).
- 3. Public comment.** There were no comments from the public.
- 4. DWR Update.** Ms. Tang reported that she will be leaving DWR in December. She introduced Ms. Chelsea Spier who will be the new liaison to the Westside. At yesterday’s public meeting, changes to the Proposal Solicitation Package (PSP) schedule for round 1 implementation were announced. The closing date for comments on the PSP was November 20th and now is mid- December. The DWR website will be updated to reflect changes and the final release date [<https://water.ca.gov/Work-With-Us/Grants-And-Loans/IRWM-Grant-Programs/Proposition-1>]. The final PSP will be released early in 2019. Pre-application workshops will be determined by the funding area and were expected to occur between Feb and July. Per DWR, workshops will now be in April through July. Awards will be some time in 2019. There is some flexibility in funding made available for Round 1 vs. Round 2 – up to the time the PSP is released. Needs Assessments may determine priorities. If projects are ready to go, make a good case and it will be considered. Mr. Silke asked if the failure of Prop 3 will have any bearing on future funding. Ms. Tang did not know. The Grant Manager will be Paul Wells, whom this group has previously met.
- 5. Accept New Projects into IRWM Plan - Hidden Valley Lake CSD Tank Replacement.** Ms. Gordon passed around copies of their two Project Information Forms. They explained that after the 2015 fire they began prioritizing for disaster. The current tank is redwood, very old, and is infested with wood bees which have burrowed holes. It must be replaced with a 500,000 gallon steel tank. Most of their District’s water is ground water; 5 of the 8 tanks are wood. ACTION: Accept the Hidden Valley Lake CSD tank replacement project into the Plan; MOTION: Stevens; SECOND: Evans. AYES: Unanimous (Stevenson, Silke, Lee, Evans). The second project – the Infiltration and Inflow



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Mitigation Plan, unintentionally omitted from the agenda – is to correct Sewer System Overflows (SSO) during excessive rain in 2017. SSOs were due to both fire runoff and sewer overflowed through manholes. They are looking for \$700,000 to repair/replace the community's wastewater collection system infrastructure: sewer lines and manhole covers. **5b. Callayomi County Water District Office and Treatment Plant Replacement Due to Valley Fire.** The District lost its office building and a water treatment plant in the September 2015 Valley Fire and want to replace it. Ms. Tang did not think this would fall under Prop 1. Since there is no Project Information Form this item is deferred to the next meeting. ACTION: Accept the HVLCSD Tank Replacement project and the Infiltration and Inflow Mitigation Project into the plan as presented; MOTION: Evans; SECOND: Silke; AYES: Unanimous (Stevenson, Silke, Lee, Evans)

6. **Discussion on USGS Project Proposals for Westside Sponsorship.** Mr. Alpers requested that this item be removed from the agenda and deferred to a later meeting. The projects are not yet ready to present.
7. **Brownfields Project Updates: Site Assessments, Conference and Area-Wide Planning.** Dr. McCord reported on the 2018 California Land Recycling Conference he and two project team members attended. The 2016 BUILD Act increased funding limits for brownfield projects and made funds available to non-profits. See the memo in the meeting packet. Updates: An Analysis for Brownfield Cleanup Alternatives has been drafted for Elgin Mine in Colusa County. More field work is needed to produce a clean-up plan. Another site, the St. Johns Mine in Solano County, is partially owned by the City of Vallejo. The private landowner of part of the site hasn't given permission to enter the property to sample. However, the project team will do sampling and assessments for the sites owned by the City of Vallejo. The project team will help the City of Winters apply for separate funding to conduct a Phase II site assessment of its former wastewater treatment plant. Dr. McCord reviewed the meetings he has conducted in Yolo County and planned for Napa, Colusa and Lake Counties. There is now less than 1 year left in the Brownfields Assessment grant and work is on track.
8. **Provide Comments to DWR on Draft Prop 1 IRWM PSP.** At the last meeting in Yolo County the Prop 1 Implementation grant was discussed. There are 6 IRWM Regions in the Sacramento River Funding Area and decisions need to be made on how to divide up the funding. Depending on the scenario chosen, between \$3.3 - \$4.4 million will be available to the Westside. Solano & Napa said they would not likely be applying for these funds. Discussion led to the feeling that this funding should focus on Lake County due to DAC and fire recovery needs, however, both City of Davis and City of Woodland were interested in applying. That would go through the Water Resources Assn. of Yolo County, which is the Yolo member of the RWMG. Mr. Stevenson had previously wanted to comment that decommissioning abandoned wells should be made possible in the PSP, but that's no longer needed if the focus is on Lake County. The only other comment would be that the Westside would like to receive all of the money in Round 1 to save a second round of application costs and do the projects all at once. Mr. Lee said he hasn't looked at it but he will stand by Max's suggestion. Mr. Evans said he is still trying to determine the top priority projects. After discussion, Mss. Lessard & Burdick will send the list of Lake County projects and Needs Assessments that are completed to Mr. Evans and Mr. Cowan to review and a meeting will be set up with RCAC staff. Mr. Stevenson reminded everyone that only a small amount of funding is available and one pipeline can cost \$3-4M. A Roundtable of Regions meeting will likely be set up between mid-November and mid-December. A meeting of the Funding Area Working Group will be set up in January to discuss project readiness and how to distribute the funds. Mr. Evans and Ms. Wrynski will participate. Mr. Silk is concerned about taking on too many projects and the required administrative time for each. Ms. Burdick recommended methods to minimize the number of tasks and deliverables. Ms. Spier said they support the streamlining, and recommended having the pre-application workshop sooner rather than later. Mr. Evans will draft a comment letter and provide it to Ms. Burdick to add to the other comments to be submitted to DWR by mid-December.



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ACTION: Delegate Mr. Evans to develop a letter of comment to DWR on the PSP, circulate the draft to the CC and send the final to Ms. Burdick; MOTION: Stevenson; SECOND: Lee; AYES: Unanimous (Stevenson, Silke, Lee, Evans).

9. **Prop 1 Application Process Readiness.** Mr. Stevenson read notes sent by Ms. Wrynski. The Westside has \$45K to have a consultant write a grant application. Ms. Spear stated that there will be no reimbursement or cost-share from DWR for proposal preparation. Mr. Silke said it would require 120-160 hours to do it ourselves. It would be best to form a committee to oversee this. Ms. Burdick said she has some funding for disadvantaged communities (DACIs) who may need support with the preparation of forms.
10. **Acceptance and Approval of Updated Westside IRWM Plan 2018.** Approval of the updated plan was not discussed. **10a. Review of Updated Project List.** The updated project list was not discussed. **10b. Approve signature on draft letters to Project Proponents for Removal of Projects.** ACTION: Approve having Chair Sabatini sign all letters removing projects from the Plan; MOTION: Stevenson; SECOND: Silke; AYES: Unanimous (Stevenson, Silke, Evans). Mr. Lee left the meeting part way through this agenda item.
11. **2017-2018 Annual Work Plan Review.** Mr. Stevenson reviewed the items in the Work Plan. "Great Job."
12. **Approve 2018-19 Annual Work Plan.** The plan was not provided due to Ms. Wrynski absence. Defer to next meeting.
13. **CC Member Reports, Regional Activities and Updates.** Mr. Stevenson reported on water for Yolo County Flood Control and Water Conservation District. Indian Valley Reservoir has ~100,000 A-ft (300,000 A-ft capacity). Clear Lake has "zero" water available (no carry-over). Need ~225,000 A-ft for a full season. If no rain would have ~ 1/3 allocation. They need 225,000 acre-feet for a season. Mr. Silke reported that in a few weeks they will release round two of Measure A funds – Berryessa Watershed Improvement Program. \$500,000 will be available for projects, with a 2-year completion requirement. Applications will be due 1/2019. They have 4 projects underway in the Lake Berryessa watershed. Mr. Evans reported that the state recently formed the Blue-Ribbon initiative to rehabilitate Clear Lake. The inaugural meeting was held October 10th. There will be a \$2M Prop 68 UC Davis study to advise the committee on the use of \$5M for Clear Lake improvement. The committee's second meeting is today. Ms. Gordan suggested working with the Local Government Commission's (LGC) Civic Spark Program to accomplish Goal 2 Task 5 in the Westside's Work Plan, which provides a co-learning experience. Mr. Stevenson has contacted LGC about the program, which is closed for this year. March 15 starts the next application round. HVLCS, City of Lakeport and Lake County DWR. Ms. Gordon is working on a local hazard mitigation plan and Inflow and Infiltration (I & I) plan that includes building a sewer GIS database. Once built it will help the District develop hydraulic modeling. She also responded to a question about a flood water detention basin. They are hoping to get a tide flex valve installed in the flood detention basin to replace the swing check valve but need to have hazard mitigation plan first.
14. **Confirm Next Meeting Date and Location:** The next Regular meeting will be Wednesday, January 9th, 10:00 A.M. In Yolo County.
15. **Adjourn** – the meeting was adjourned at 11:48 AM by Mr. Stevenson.

Minutes respectfully submitted by: Jeanette Wrynski, YCRCD. Approved on 3/13/19 by the Westside Sac IWRMP Coordinating Committee.

By: _____
Name, position



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