

REGULAR BUSINESS MEETING MINUTES

WESTSIDE Sac IRWM Coordinating Committee

DATE: March 13, 2019 **SCHEDULED TIME:** 10:00 AM – Noon

LOCATION: Lake County Department of Water Resources, 255 N. Forbes St., Lakeport, CA 95453

Coordinating Committee Members Attending:

County		Representative		Alternate
Lake	✓	Will Evans, Lake Cty. Special Districts	✓	David Cowan, Director, Lake Cty. DWR
Napa	✓	Chris Silke, County of Napa		Jeff Sharp, Napa Cty. Flood Control, phone
Solano	✓	Chris Lee, SCWA (phone)		Sabrina Colias, SCWA
Yolo	✓	Elisa Sabatini, Chair, Water Res. Assn. (phone), left at ~11:15 PM.	✓	Max Stevenson, YCFCWCD

Others Present:

Alyssa Gordon – Hidden Valley Lake Community Service District (HVLCD), Michael Burley – Civic Spark Water Fellow (HVLCD), Ernesto Ruvalcaba – Civic Spark Fellow (HVLCD), Marina Deligiannis – Civic Spark Water Resources Fellow, Stephen McCord, PhD – McCord Environmental, Inc. (phone); Jennifer Lau Larsen – Kennedy/Jenks (phone), Danielle Dolan – Local Government Commission (phone), Jeanette Wrynski – Yolo County Resource Conservation District.

- 1. Call Meeting to Order and Introductions.** The meeting was called to order at 10:00 a.m. by Max Stevenson. He called for self-introductions.
- 2. Approve Consent Agenda.** ACTION: Approve the Consent Agenda as presented; MOTION: Evans; SECOND: Lee; AYES: Unanimous (Silke, Lee, Evans; Sabatini had not yet phoned in.).
- 3. Public comment.** There were no comments from the public.
- 4. DWR Update.** Mr. Common was not able to attend. He provided brief information to Ms. Wrynski to report: At the moment there are no big updates from DWR. The Financial Assistance Branch is still wrapping up the final PSP and guidelines which they are hoping to put out this month. There is also no new information at this time related to Prop 1 or Prop 68.
- 5. Accept New Project into Westside Plan – City of Winters Creekside Wastewater Treatment Plant Rehabilitation for Community Benefit.** Dr. McCord reviewed the project for the CC. The brownfields project supported an application by SCWA for a Targeted Brownfields Assessment, which was awarded, is now underway, and is scheduled to be completed by early 2020. ACTION: Accept the project into the Westside Plan; MOTION: Lee; SECOND: Evans; AYES: Unanimous (Silke, Lee, Evans, Sabatini). Dr. McCord also provided a Brownfield project update before departing the meeting. Related to the Winters project, he and the Local Government Commission (LGC) have a meeting with the Winters Nature Park Committee next week to support community engagement in planning the site cleanup and reuse. Related to area-wide planning, he and LGC have also met with and reported to the Napa County WICC (Watershed Information and Conservation Council), Lake County staff, and the Colusa County Resource Conservation District. The Area Wide Plan is in progress as one of the final deliverables. There is funding to do two Assessment of Brownfield Cleanup Alternatives and Site Cleanup Plans. St. Johns (Solano County) is a high-priority site but has difficult landowner issues. The project team has prepared a draft cleanup plan for Elgin Mine, which the Yocha Dehe Wintun Nation may be interested in funding. The Rathburn-Petray Mine site, in Colusa County, is a priority for BLM but ownership is also problematic with the recent deaths of the



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owner of record and his daughter. The team will soon start another cleanup plan for Plymouth Mine, which has already received Phase I and II site assessments under the grant.

6. **Consider one-time RWMG Fee Escalation of \$1,500 for 2019020 and Voluntary, Added Contributions.** The discussion on items #6 and #7 were combined.
7. **Consider Voluntary, Annual, Additional Contributions.** Mr. Lee explained that the Westside budget was coming up short each year due to inflation, expenditures for grant applications, etc. An increase in fees is needed to keep up. Mr. Evans said he supports an increase; the group must address inflation. He also would like to see the Small Grants program back in place. Mr. Silke recognized that Prop 1 grant writing costs were not reimbursable, whereas some prior ones had been. There was brief discussion about the costs for applying for the upcoming round of Prop 1 funding. The Westside may not need to expend any funds for the Lake County application because some assistance is available through the DACI grant and it should be a simpler application. Mr. Stevenson said that the Yolo WRA (the Westside member organization from Yolo County) is transforming into the YSGA (Yolo Subbasin Groundwater Agency) so it would not work well to suggest a payment increase while it is transforming. Mr. Lee recommended going with Ms. Sabatini's suggestion for a \$1,500 voluntary, additional payment for the next fiscal year and table the discussion until a future agenda in the fall. Mr. Cowan said they would work with Lake County's Special Districts for the \$1,500 increase.
8. **Approve Contract and Contribution Invoice for Roundtable of Regions Network Coordinator.** Ms. Wrynski explained the changes: annual tasks and cost were negotiated down, 16 months first contract instead of 12, costs were distributed according to % of overall contributions. Mr. Stevenson said that based on the report, this was difficult to negotiate so he suggested approving it. ACTION: Approve the contract and contribution invoice for hiring a Roundtable of Regions Network Coordinator; MOTION: Evans; SECOND: Lee; AYES: Unanimous (Silke, Lee, Evans; Sabatini).
9. **Printing of 2018 Westside Sacramento IRWM Plan.** Ms. Wrynski explained the number of pages, layout and assembly of the updated Westside Plan in reference to the printing estimate. The CC asked for six to be printed: two for Yolo (bill one to Yolo County and one to YCFWCWD), one for Lake County, one for SCWA and one for Ms. Wrynski. Ms. Wrynski will proceed with managing the printing as requested.
10. **Civic Spark Presentation.** Ms. Dolan provided informational handouts in the meeting packet and gave a Power Point presentation (attached to these minutes). Ms. Gordon stated that they were working with their second round of "Sparkies" and they would not have renewed unless they were getting great value; they are worth twice as much as they cost. Ms. Dolan answered questions, including: Q: How often are Fellows hired after their fellowship (Stevenson). A: Not always, but not uncommon. Q: What education credentials do the Fellows offer (Silke)? A: They must have a Bachelor's Degree and some work experience. Some have advanced degrees. The program recruits according to the partner's needs and partners have a say in Fellow selection. I.e. Ernesto took his position because of GIS work. Q: If the application meets the March 15th deadline does the partner get the first cut Fellows (Cowan)? A: Yes, and at the second deadline, the choice is from the remaining Fellows. Q: Are they "at-will" employees of the partner (Silke)? A: No, they are an employee of the Local Government Commission and Americorp.
11. **Approve 2018-19 Annual Report.** Ms. Wrynski reviewed the draft. Mr. Silke found one typographic error to be fixed and the group requested that the Alternate representatives be included in the left column. Requests were made for 50 copies for the Water Resources Assn. of Yolo County, and 10 each for Lake, Napa and Solano Counties. ACTION: Approve and print the Annual Report as amended; MOTION: Stevenson; SECOND: Evans; AYES: Unanimous (Silke, Lee, Evans; Sabatini). Ms. Sabatini left the meeting after this topic.



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- 12. Prop 1 Application Readiness Update.** Mr. Evans gave a recap of the two meetings that have been held. The Sacramento River Funding Area representatives are making progress, with good support from the staff of Burdick & Company.
- 13. CC Member and Administrative Coordinator Reports, Regional Activities and Updates.** No updates were provided.
- 14. Confirm Next Meeting Date and Location:** The next Regular meeting will be Wednesday, May 8th, 2019, 10:00 A.M. in Napa County.
- 15. Adjourn** – the meeting was adjourned at 12:19 PM by Mr. Stevenson.

Minutes respectfully submitted by: Jeanette Wrynski, YCRCD. Approved on 5/8/19 by the Westside Sac IWRMP Coordinating Committee.

By: _____
Name, position



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