



Annual Work Plan 2018 – 2019 – DRAFT

Purpose of Work Plan

The purpose of this Work Plan is to state clearly the goals, objectives and tasks the IRWM Coordinating Committee (CC) will focus on for the 2018 – 2019 Fiscal Year.

Maintaining Foundations

The CC will maintain its foundational activities of function and governance, sustain its commitment to the grant-funded projects in progress, and move toward a broader examination and fulfillment of Plan Objectives based on importance, urgency and area of focus.

Goals and Objectives for 2018-19:

Goal 1: Complete a timely update of the Westside IRWM Plan, as required by recent legislation, to be eligible for Proposition 1 IRWM Implementation funding in 2019.

Objective 1: Secure a contract with a consultant qualified to complete an update to the plan

Task 1: Develop and distribute a call for proposals.

Task 2: Complete contracting with qualified consultant.

Objective 2: Complete chapter reviews and updates

Task 1: Complete a review of DWR guidelines for areas of update.

Task 2: Complete appropriate chapter updates.

Task 3: Review and comment on chapter updates.

Task 4: Finalize draft updated chapters.



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Objective 3: Update Project List for Westside IRWM Plan

Task 1: Call for, receive, and accept new projects.

Task 2: Complete scoring and ranking of all projects in project list.

Objective 4: Finalize the updated plan.

Task 1: Approve the final draft of the updated plan and deliver to Department of Water Resources (DWR).

Task 2: DWR approve updated plan prior to grant contract execution.

Task 3. Print a limited number of hard copies of updated plan.

Goal 2: Develop and maintain a state of readiness for application to DWR for Proposition 1 IRWM funding.

Objective 1: Engage with Roundtable of Regions activities related to Prop 1 readiness

Task 1: Administrative Coordinator (AC) get on email list, attend phone and web-based meetings, maintain communication.

Task 2: Complete any steps or activities required for Prop 1 readiness.

Objective 2: Communicate and coordinate with other IRWM Regions in the Sacramento River Funding Area, as required by DWR.

Task 1: Participate in meetings and communication supported through the DWR Disadvantaged Community Involvement (DACI) Grant.

Goal 3: Maintain support and increase focus on funding opportunities for diverse objectives in the Plan

Objective 1: Support the implementation of Phase I and II of the Disadvantaged Community Involvement grant.

Task 1: Provide information and cooperate with Phase I Identification and Assessment activities



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Task 2: Provide support for Phase II implementation activities.

Task 3: Attend and participate in meetings of the Regional Coordinators organized by Burdick and Co.

Task 4: Provide updates on grant activity to the Coordinating Committee.

Objective 2: Support the completion of the EPA Brownfields Coalition Assessment Project

Task 1: Support Brownfields Team in coordinating with county agencies, staff and landowners for outreach and guidance.

Task 2: Provide timely reviews and input on draft deliverables.

Objective 3: Secure sustainable funding for the Small Grants Program

Task 1: Request increased annual contribution from members of the Regional Water Management Group

Objective 4: Promote awareness and prevention of invasive species

Task 1: Support completion of wildlife agency permits to allow cross-county transport of quagga-mussel boat

Task 2: Develop and distribute informational materials on quagga/zebra mussels

Task 3: Display quagga-mussel boat and educational materials at two or more events outside of Lake County

Objective 5: Promote water-related education

Task 1: Support and/or promote at least one education project for funding as opportunities arise.

Objective 6: Support water-related habitat improvement.

Task 1: Support at least one habitat project for funding as opportunities arise



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Goal 4: Report to the public on implementation progress for the Westside Sac IRWM Plan

Objective 1: Determine progress toward accomplishing Westside Plan Goals and Objectives.

Task 1: Complete an assessment of the status of all projects in the plan.

Task 2: Review and develop an update of broad accomplishments under the Westside Plan.

Task 3: Publish update and accomplishments in the Westside's next Annual Report.



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